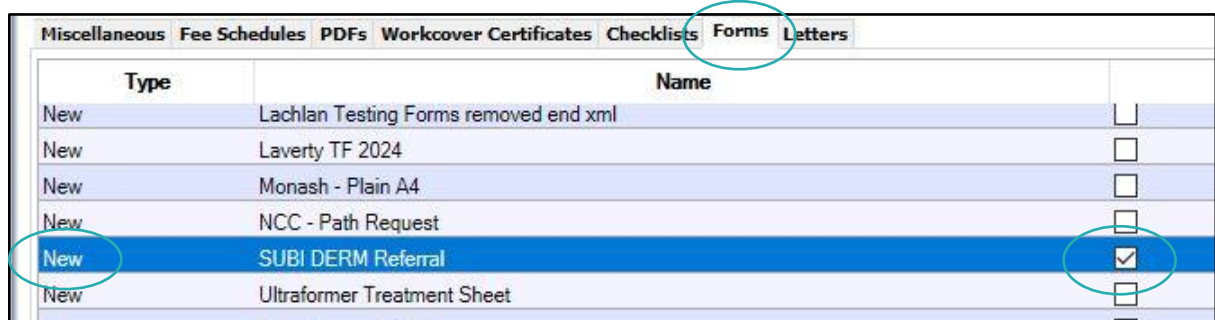# Downloading Subi Derm Referral Into Genie

Please see below a step-by-step guide on how to integrate our referral into your letter templates.

1. Click on the 'SPECIAL' drop down tab from the top menu.

2. Find 'SOFTWARE UPDATES' and enter

3. Find the 'FORMS TAB' (circled in below picture)

   *Please note Genie regularly has updates, Subi Derm referral might be found under

   <u>REFERRALS not NEW</u>

4. Scroll down until you find on the left-hand side under the 'TYPE' column 'NEW'

   Make sure the BOX is ticked.

5. Once done, click 'IMPORT 1 ITEM' located bottom right of screen.

6. SAVE template on the screen and EXIT.

7. Go into your Genie LETTER TEMPLATE

8. Find SUBI DERM REFERRAL and allocate where you wish.

Our referral is prepopulated for your convenience.

Thank you.

Kind regards,
Subi Derm